

SECOND NOTICE OF ANNUAL MEMBERSHIP MEETING BOARD OF DIRECTORS ORGANIZATIONAL MEETING NOTICE OF BOARD OF DIRECTORS BUDGET MEETING

SECOND NOTICE IS HEREBY GIVEN, that the Annual Membership Meeting of Chateaux Woods Condominium Association Inc. shall be held 6:00 PM Tuesday, November 19th, 2024 at Countryside Rec Center, 2640 Sabal Springs Drive Clearwater, FI. 33761

NOTICE IS ALSO HEREBY GIVEN, that the Board of Directors Budget Meeting shall be held for the Chateaux Woods Condominium Association Inc. on Tuesday, November 19th, 2024 immediately following the Annual and Organizational Meeting at Countryside Rec Center, 2640 Sabal Springs Drive Clearwater, FI. 33761

The Annual Membership Meeting of the Association shall be held for the purpose of electing the 2025 Board of Directors and such other business as may lawfully be conducted. This year no election is necessary as there are 6 open Board positions and 3 applications were received. The 2025 Board of Directors are: Donald Conn, Charles Donnor, Irene Jacob, Lynne Steinhart, and Justin Wagg.

The following important documents are enclosed in this mailing:

- 1. Agendas
- 2. Fully Funded 2025 Proposed Budget (BLUE)
- 3. Partially Funded 2025 Proposed Budget (Yellow)
- 4. Limited Proxy (Very important, return if you will not be at the meeting.)
- The Fully Funded 2025 Proposed Budget (BLUE) will automatically be adopted if we don't receive enough proxies voting to waive fully funding the reserves.
- ✤ If you vote to roll over excess funds at the end of the fiscal year, taxes will be reduced.

It is imperative that you return your proxy if you are unable to attend the meeting as a quorum of the members is needed for the Annual Meeting. Please call our office if you have any questions.

On Behalf of the Board of Directors,

Jerry Krantz, LCAM

This Notice Dated: 10/24/24



Chateaux Woods Condominium Association Inc. Agendas

Tuesday, November 19th, 2024, at 6:00 PM Countryside Rec Center 2640 Sabal Springs Drive Clearwater, Fl. 33761

Annual Membership Meeting Agenda:

- 1) Call Meeting to Order
- 2) Roll Call
- 3) Verify Quorum
- 4) Proof of Notice of Meeting
- 5) Reading and Disposal of Any Unapproved Minutes
- 6) Report of Officers
- 7) Unfinished Business
- 8) New Business
 - a. Vote to Waive Full Funding of Reserves
 - b. Vote to Roll Over Excess Funds
- 9) Election of Directors
- 10) Owner Comments
- 11) Adjournment

Board of Directors Organizational Meeting Agenda:

- 1) Call Meeting to Order
- 2) Verify Quorum
- 3) Proof of Notice of Meeting
- 4) Nominations
- 5) Adjournment

Board of Directors Budget Meeting Agenda:

- 1) Call Meeting to Order
- 2) Roll Call
- 3) Verify Quorum
- 4) Proof of Notice of Meeting
- 5) 2025 Budget Discussion
- 6) Vote to Approve 2025 Budget
- 7) Adjournment



Explanation of Proxy Votes & Instructions

Vote to Waive Full Funding Reserves For Upcoming Fiscal Year

Florida law now requires condominium associations to fully fund certain reserves. However if the budget is adopted before December 31, 2024 the community may vote to fund less than full reserves. A majority of all owners must vote Yes to waive full funding of reserves in order for it to pass. If a majority of owners fail to vote Yes to waive full funding of reserves the fully funded budget will be adopted.

Fully funding reserves is recommended as it helps to prevent future special assessments and reduces the chances of the association needing to finance large capital projects with bank loans and interest costs. That being said fully funding reserves usually requires a significant increase to the associations budget and your regular assessments. Be sure to voice your opinion by voting on this important proxy vote.

Vote to Roll Over Excess Funds

The vote to roll over excess funds is a preemptive vote to help the association avoid paying income tax should the association fall into certain tax reporting scenarios from year to year.

The Board recommends voting Yes to the Roll Over of Excess Funds.

Proxy Instructions

Be sure to write your full address and unit number in the first blank line.

The next blank line is for you to write the name of the person who will be your proxyholder. Your proxyholder is someone who must physically attend the meeting in person and will be voting on your behalf. Please note if this line is left blank your proxyholder will default to an association board member.

Proxy Votes, simply put a check or an X next to the Yes or No for each proxy vote.

At the bottom be sure to date, sign and print your name and then give your proxy to someone who will be attending the meeting or return it to ProActive Property Management by email info@ProActiveFL.com or mail to:

ProActive Property Management 4151 Woodlands Pkwy Palm Harbor, FL 34685



LIMITED PROXY

I, the undersigned, being an owner(s), having an address of

, and an authorized voting member of

Chateaux Woods Condominium Association Inc. (the "Association"), do hereby appoint

or, if left blank, the President of the Association, as my proxyholder to attend the Annual Membership Meeting to be held on Tuesday, November 19th, 2024 at 6:00 PM at Countryside Rec Center 2640 Sabal Springs Drive Clearwater, FI. 33761 or any adjournment thereof, but in no event longer than ninety (90) days after the date of the meeting indicated herein. The proxyholder named above has the authority to vote and act for me to the same extent that I would if personally present, with power of substitution, except that my proxy holder's authority is limited as indicated below:

LIMITED POWERS (FOR YOUR VOTE TO BE COUNTED AS YOU DIRECT, YOU MUST INDICATE YOUR PREFERENCE IN THE BLANK(S) PROVIDED BELOW):

WAIVING OF RESERVES, IN WHOLE OR IN PART OR ALLOWING ALTERNATIVE USES OF EXISTING RESERVES MAY RESULT IN UNIT OWNER LIABILITY FOR PAYMENT OF UNANTICIPATED SPECIAL ASSESSMENTS.

Item 1: Vote to Waive Full Funding Reserves for the Fiscal Year Beginning on January 1, 2025

Pursuant to Section 718.112(2)(f), *Florida Statutes*, the Board of Directors of Chateaux Woods Condominium Association Inc. has proposed that the membership vote to waive full funding of reserves for the fiscal year beginning on January 1, 2025, as outlined in the proposed budget. Therefore, should the Association's membership waive full reserve funding for the fiscal year beginning on January 1, 2025?

- Yes. I approve of waiving the full funding of reserves for the fiscal year beginning on January 1, 2025. **(Lower fee)**
- No. I do not approve of waiving the full funding of reserves for fiscal year beginning on January 1, 2025. **(Higher fee)**

Item 2: Vote to roll over excess funds at the end of the Fiscal Year Ending December 31, 2024

- Yes. I approve of rolling over excess funds at the end of the Fiscal Year Ending December 31, 2024 as per IRS Ruling 70-604. (Association pays less in taxes)
- No. I do not approve of rolling over excess funds at the end of the Fiscal Year Ending December 31, 2024 as per IRS Ruling 70-604. (Association pays more in taxes)

Date: _____

Owner Signature

Owner Print Name

THIS PROXY IS REVOCABLE BY THE OWNER AND IS VALID ONLY FOR THE MEETING FOR WHICH IT IS GIVEN AND ANY LAWFUL ADJOURNMENT. IN NO EVENT IS THE PROXY VALID FOR MORE THAN NINETY (90) DAYS FROM THE DATE OF THE ORIGINAL MEETING FOR WHICH IT WAS GIVEN.



BUDGET FOR:

For the Period of:



Chateaux Woods Condominium Association, Inc

January 1, 2025 through December 31, 2025

Fully Funded								
Partially Funded	V							Type:
			Budget		Drojetod		Budget	
			Jan-Dec		Projcted Annual		Jan-Dec	Sections: A
<u>A/C #</u>	A/C Name	1	2/31/24		<u>2024</u>		<u>12/31/25</u>	В
INCOME								С
4000	Assessment Income	s	955,044	s	955,044	s	1,029,456	DE
			,-		,-		,,	
TOTAL REVENUE		\$	955,044	\$	955,044	\$	1,029,456	
EXPENSES								
Prof. & Administra	ation_							
5000	Management Contract	\$	25,512	\$	25,512	\$	28,800	
5015	Legal & Professional Services		1,104		365		1,104	
5030	Government Fees		912		917		912	
5065	Insurance - General		432,528		432,528		500,496	
5145	General Administrative Expense		3,156		3,459		3,504	
Total Prof. & Admi	inistration:	\$	463,212	\$	462,781	\$	534,816	
Grounds								
5300	Landscape Contract	\$	77,400	\$	77,792	\$	79,344	
5305	Landscape Extras		29,496		24,024		27,000	
5315	Fertilizer & Weed Abatement		14,868		15,310		15,612	
5325	Irrigation Contract		12,504		13,368		13,500	
5335	Pond Maint. Contract		2,652		2,712		2,796	
Total Grounds:		Ş	136,920	Ş	133,206	\$	138,252	
<u>Utilities</u>								
5500	Electricity	\$	22,596	\$	20,926	\$	21,972	
5520	Cable & Internet		104,736		104,653		109,884	
5560	Water & Sewer		2,916		2,006		2,916	
Total Utilties:		\$	130,248	\$	127,585	\$	134,772	
Infrastructure								
6700	General Repairs & Maintenance	\$	15,072	\$	19,484	\$	15,072	
6754	Pest Control		6,900		6,547		6,900	
6756	Janitorial Contract		2,916		2,930		3,072	
6778	Pool Contract		7,812		8,000		8,304	
Total Infrastructur	e:	\$	32,700	\$	36,961	\$	33,348	
TOTAL EXPENSES/	Less Reserves	\$	763,080	\$	760,533	\$	841,188	\$ 731,304
<u>Reserves</u>								
7015	Reserve - Deferred Maintenance		53,664		53,664		50,004	
7020	Reserve - Fence		24		24		996	
7025	Reserve - Landscaping		6,624		6,624		6,624	
7030	Reserve - Painting		9,888		9 <i>,</i> 888		10,092	
7035	Reserve - Paving		96		96		96	
7040	Reserve - Pool		1,572		1,572		360	
7052	Reserve - Pond		96		96		96	
7060	Reserve - Roofs		120,000		120,000		120,000	
RESERVES		\$	191,964	\$	191,964	\$	188,268	
TOTAL EXPENSES	INCLUDING RESERVES	\$	955,044	\$	952,497	\$	1,029,456	
NET INCOME		\$	-	\$	2,547	\$	-	-
						_		

A B C D E 19 34 62 139 <u>\$65.88</u> <u>\$65.88</u> <u>\$65.88</u> <u>\$415.02</u> <u>\$432.08</u> \$471.69 <u>\$587.74</u> <u>\$609.20</u> <u>\$659.00</u> \$106.84 <u>\$111.24</u> \$121.43 18% 14% 52% 3% 13%

Assessments Detail:

Reserve

<u>\$97.84</u> <u>\$97.85</u>

<u>139</u> Total

<u>\$543.75</u> <u>\$543.83</u>

Frequency

Monthly Monthly

, Monthly Monthly Monthly

Cable &

Internet

<u>\$65.88</u> \$65.88

Units Total:

Operating

<u>\$380.03</u> <u>\$380.10</u>

%'s

#

19 5

Signature - Approved By:



BUDGET FOR:

For the Period of:

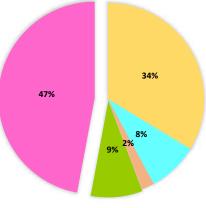


Chateaux Woods Condominium Association, Inc

January 1, 2025 through December 31, 2025

Fully Funded Partially Funded							
<u>A/C #</u>	A/C Name		Budget Jan-Dec .2/31/24		Projcted Annual <u>2024</u>		Budget Jan-Dec <u>12/31/25</u>
INCOME							
4000	Assessment Income	\$	955,044	\$	955,044	\$	1,589,772
TOTAL REVENUE	E	\$	955,044	\$	955,044	\$	1,589,772
EXPENSES							
Prof. & Adminis	tration_						
5000	Management Contract	\$	25,512	\$	25,512	\$	28,800
5015	Legal & Professional Services		1,104		365		1,104
5030	Government Fees		912		917		912
5065	Insurance - General		432,528		432,528		500,496
5145	General Administrative Expense		3,156		3,459		3,504
Total Prof. & Ad		\$	463,212	\$	462,781	\$	534,816
Grounds							
5300	Landscape Contract	\$	77,400	\$	77,792	\$	79,344
5305	Landscape Extras		29,496		24,024		27,000
5315	Fertilizer & Weed Abatement		14,868		15,310		15,612
5325	Irrigation Contract		12,504		13,368		13,500
5335	Pond Maint. Contract		2,652		2,712		2,796
Total Grounds:	Tond Maint. contract	Ś	136,920	Ś		\$	138,252
<u>Utilities</u> 5500	Electricity	Ś	22,596	Ś	20,926	\$	21,972
	•	ç	104,736	ç	104,653	ڔ	
5520 5560	Cable & Internet Water & Sewer		2,916		2,006		109,884
Total Utilties:	water & sewer	ć	130,248	Ś	127,585	\$	2,916 134,772
		Ŷ	130,240	Ŷ	127,505	Ŷ	134,772
Infrastructure	Concerd Density & Maintenance	ć	15 072	ć	10 404	ć	45.072
6700	General Repairs & Maintenance	\$	15,072	\$	19,484	\$	15,072
6754	Pest Control		6,900		6,547		6,900
6756	Janitorial Contract		2,916		2,930		3,072
6778 Total Infrastruct	Pool Contract	Ś	7,812 32,700	Ś	8,000 36,961	\$	8,304 33,348
			,		,		,
TOTAL EXPENSE	S/Less Reserves	\$	763,080	\$	760,533	\$	841,188
<u>Reserves</u>							
7015	Reserve - Deferred Maintenance		53,664		53,664		-
7020	Reserve - Fence		24		24		19,164
7025	Reserve - Landscaping		6,624		6,624		217,620
7030	Reserve - Painting		9,888		9,888		10,092
7035	Reserve - Paving		96		96		36,060
7040	Reserve - Pool		1,572		1,572		360
7052	Reserve - Pond		96		96		49,908
7060	Reserve - Roofs		120,000		120,000		182,040
7066	Reserve - Sewerlines		-		-		33,336
7081	Reserve - Waterlines/Meters		-		-		200,004
RESERVES		\$	191,964	\$	191,964	\$	748,584
TOTAL EXPENSE	S INCLUDING RESERVES	\$	955,044	\$	952,497	\$	1,589,772
			,		,		_,303,72
NET INCOME		\$	-	\$	2,547	\$	-

Assessments Detail:							
Туре:	%'s	Units Total:	Cable &		<u>139</u>		
		Operating	<u>Internet</u>	Reserve	Total	Frequency	
Sections:	#						
Α	19	\$380.03	\$65.88	\$389.01	\$834.92	Monthly	
В	5	<u>\$380.10</u>	<u>\$65.88</u>	<u>\$389.08</u>	<u>\$835.06</u>	Monthly	
С	19	\$415.02	\$65.88	\$424.82	\$905.72	Monthly	
D	34	\$432.08	\$65.88	\$442.29	\$940.25	Monthly	
E	62	<u>\$471.69</u>	<u>\$65.88</u>	\$482.84	\$1,020.41	Monthly	
	139	-					
		_					



\$ 731,304

Signature - Approved By:

Date

CHATEAUX WOODS CONDOMINIUM ASSOC., INC.

MAINTENANCE FEE SCHEDULE

UNIT NO.	mo. amt. cable internet	PERCENTAGE OF OWNERSHIP	MONTHLY FEE W/PARTIAL RESERVES	MONTHLY FEE WITH FULLY FUNDED RESERVES
1	65.88	0.7740%	659.01	1020.41
2	65.88	0.7090%	609.20	940.25
3	65.88	0.6810%	587.74	905.72
4	65.88	0.7090%	609.20	940.25
5	65.88	0.7740%	659.01	1020.41
6	65.88	0.7090%	609.20	940.25
7	65.88	0.6237%	543.83	835.06
8	65.88	0.7740%	659.01	1020.41
9	65.88	0.7740%	659.01	1020.41
10	65.88	0.7740%	659.01	1020.41
11	65.88	0.7740%	659.01	1020.41
12	65.88	0.7090%	609.20	940.25
13	65.88	0.7740%	659.01	1020.41
14	65.88	0.6236%	543.75	834.93
15	65.88	0.6236%	543.75	834.93
16	65.88	0.7740%	659.01	1020.41
17	65.88	0.7090%	609.20	940.25
18	65.88	0.7740%	659.01	1020.41
19	65.88	0.6236%	543.75	834.93
20	65.88	0.7740%	659.01	1020.41
21	65.88	0.7090%	609.20	940.25
22	65.88	0.7740%	659.01	1020.41
23	65.88	0.7090%	609.20	940.25
23 24	65.88	0.6810%	587.74	940.23
24 25	65.88	0.7090%	609.20	940.25
	65.88	0.7740%	659.01	
26	65.88			1020.41
27	65.88	0.7090%	609.20	940.25
28	65.88	0.7740%	659.01	1020.41
29	65.88	0.7090%	609.20	940.25
30		0.7740%	659.01	1020.41
31	65.88	0.6236%	543.75	834.93
32	65.88	0.7740%	659.01	1020.41
33	65.88	0.7740%	659.01	1020.41
34	65.88	0.7740%	659.01	1020.41
35	65.88	0.7740%	659.01	1020.41
36	65.88	0.6236%	543.75	834.93
37	65.88	0.7740%	659.01	1020.41
38	65.88	0.7090%	609.20	940.25
39	65.88	0.7740%	659.01	1020.41
40	65.88	0.7090%	609.20	940.25
41	65.88	0.7740%	659.01	1020.41
42	65.88	0.6810%	587.74	905.72
43	65.88	0.7740%	659.01	1020.41
44	65.88	0.7740%	659.01	1020.41
45	65.88	0.6810%	587.74	905.72
46	65.88	0.6810%	587.74	905.72
47	65.88	0.7740%	659.01	1020.41
48	65.88	0.6236%	543.75	834.93
49	65.88	0.6236%	543.75	834.93

CHATEAUX WOODS CONDOMINIUM ASSOC., INC.

MAINTENANCE FEE SCHEDULE CONTINUED

UNIT	mo. amt. cable	PERCENTAGE OF	MONTHLY FEE W/PARTIAL	MONTHLY FEE W/FULLY-FUNDED		
NO.	internet	OWNERSHIP	RESERVES	RESERVES		
50	65.88	0.7090%	609.20	940.25		
51	65.88	0.7740%	659.01	1020.41		
52	65.88	0.6236%	543.75	834.93		
53	65.88	0.7740%	659.01	1020.41		
54	65.88	0.7090%	609.20	940.25		
55	65.88	0.7740%	659.01	1020.41		
56	65.88	0.6810%	587.74	905.72		
57	65.88	0.7740%	659.01	1020.41		
58	65.88	0.6236%	543.75	834.93		
59	65.88	0.7740%	659.01	1020.41		
60	65.88	0.7740%	659.01	1020.41		
61	65.88	0.7090%	609.20	940.25		
62	65.88	0.6810%	587.74	905.72		
63	65.88	0.7090%	609.20	940.25		
64	65.88	0.7090%	609.20	940.25		
65	65.88	0.7740%	659.01	1020.41		
66	65.88	0.6810%	587.74	905.72		
67	65.88	0.7740%	659.01	1020.41		
68	65.88	0.7090%	609.20	940.25		
69	65.88	0.7740%	659.01	1020.41		
70	65.88	0.7740%	659.01	1020.41		
71	65.88	0.6236%	543.75	834.93		
72	65.88	0.6236%	543.75	834.93		
73	65.88	0.7740%	659.01	1020.41		
74	65.88	0.7740%	659.01	1020.41		
75	65.88	0.7740%	659.01	1020.41		
76	65.88	0.7740%	659.01	1020.41		
77	65.88	0.6236%	543.75	834.93		
78	65.88	0.6236%	543.75	834.93		
79	65.88	0.7740%	659.01	1020.41		
80	65.88	0.6236%	543.75	834.93		
81	65.88	0.6236%	543.75	834.93		
82	65.88	0.7740%	659.01	1020.41		
83	65.88	0.6236%	543.75	834.93		
84	65.88	0.6236%	543.75	834.93		
85	65.88	0.6236%	543.75	834.93		
86	65.88	0.6237%	543.83	835.06		
87	65.88	0.7740%	659.01	1020.41		
88	65.88	0.7740%	659.01	1020.41		
89	65.88	0.7740%	659.01	1020.41		
90	65.88	0.7740%	659.01	1020.41		
91	65.88	0.7090%	609.20	940.25		
92	65.88	0.6810%	587.74	905.72		
93	65.88	0.6810%	587.74	905.72		
93 94	65.88	0.7090%	609.20	940.25		
94 95	65.88	0.6810%	587.74	905.72		
96	65.88	0.7740%	659.01	1020.41		
97	65.88	0.7090%	609.20	940.25		
98	65.88	0.7740%	659.01	1020.41		
99	65.88	0.7090%	609.20	940.25		
00	22.00	0.700070	000.20	5-0.25		

CHATEAUX WOODS CONDOMINIUM ASSOC., INC.

MAINTENANCE FEE SCHEDULE CONTINUED

UNIT	mo. amt. cable	PERCENTAGE OF	MONTHLY FEE W/PARTIAL	MONTHLY FEE W/FULLY-FUNDED
NO.	internet	OWNERSHIP	RESERVES	RESERVES
100	65.88	0.7090%	609.20	940.25
101	65.88	0.7740%	659.01	1020.41
102	65.88	0.6810%	587.74	905.72
103	65.88	0.6810%	587.74	905.72
104	65.88	0.6810%	587.74	905.72
105	65.88	0.6810%	587.74	905.72
106	65.88	0.6237%	543.83	835.06
107	65.88	0.7740%	659.01	1020.41
108	65.88	0.7740%	659.01	1020.41
109	65.88	0.6237%	543.83	835.06
110	65.88	0.7090%	609.20	940.25
111	65.88	0.7740%	659.01	1020.41
112	65.88	0.7740%	659.01	1020.41
113	65.88	0.7090%	609.20	940.25
114	65.88	0.6810%	587.74	905.72
115	65.88	0.7740%	659.01	1020.41
116	65.88	0.7740%	659.01	1020.41
117	65.88	0.6236%	543.75	834.93
118	65.88	0.7090%	609.20	940.25
119	65.88	0.7740%	659.01	1020.41
120	65.88	0.7090%	609.20	940.25
121	65.88	0.7740%	659.01	1020.41
122	65.88	0.7740%	659.01	1020.41
123	65.88	0.7090%	609.20	940.25
124	65.88	0.7740%	659.01	1020.41
125	65.88	0.7090%	609.20	940.25
126	65.88	0.7740%	659.01	1020.41
127	65.88	0.7090%	609.20	940.25
128	65.88	0.7090%	609.20	940.25
129	65.88	0.6810%	587.74	905.72
130	65.88	0.6237%	543.83	835.06
131	65.88	0.7740%	659.01	1020.41
132	65.88	0.7090%	609.20	940.25
133	65.88	0.7740%	659.01	1020.41
134	65.88	0.7090%	609.20	940.25
135	65.88	0.7740%	659.01	1020.41
136	65.88	0.7090%	609.20	940.25
137	65.88	0.7740%	659.01	1020.41
138	65.88	0.6810%	587.74	905.72
139	65.88	0.6810%	587.74	905.72

ASSOCIATION:	CHATEAUX WOO	DDS CONDOMI	NIUM ASSOC	., INC.	2025		
RESERVE	RESERVE ESTIMATED ESTIMATED ESTIMATED ESTIMATED ACCOUNT REPLACEMENT AMOUNT LIFE UNFUNDED						
ACCOUNT & ORIGINAL	COST	FUNDED TO		REPLACEMENT	ANNUAL FUNDING		
EST. LIFE EXPECTANCY		01-Jan-25	(YEARS)	COST	REQUIREMENT		
ROOF ORIGINAL 20	1,900,000	1,535,913	2	364,087	182,040		
Painting Original Life - 7	150,000	139,903	1	10,097	10,092		
PAVING ORIGINAL LIFE - 15	134,204	98,148	1	36,056	36,060		
POOL ORIGINAL LIFE - 15	30,000	29,638	1	362	360		
FENCE ORIGINAL LIFE - 20	28,000	8,836	1	19,164	19,164		
SPRINKLER LIFE - 20	150,000	0	1	150,000	150,000		
SEWER ORIGINAL LIFE - 40	200,000	0	6	200,000	33,336		
WATER LINES ORIGINAL LIFE - 30	200,000	0	1	200,000	200,004		
LANDSCAPE TREES ORIGINAL LIFE - 20	81,996	14,372	1	67,624	67,620		
LAKE ORIGINAL LIFE - 30	60,000	10,088	1	49,912	49,908		
Other reserves as c Deferred Maint. Ins Deducible Insurance	f 1-1-25 \$ 141,104 \$ 7,164 \$ 163,487 \$ 132			TOTAL	748,584		

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